

Eliza Zheleva

zheleva.eliza@gmail.com | +31 6 275 564 38 | [linkedin.com/in/elizazheleva](https://www.linkedin.com/in/elizazheleva)

EXPERIENCE

Self-employed

August 2016 – present

Freelance Front-end Developer

- Building website frontends for clients using HTML5, CSS3, JavaScript and jQuery.
- Developed the front-end of nufern.com and bensonhenryinstitute.org, with other projects in progress.

Meta Company (metavision.com), California

August 2014 – August 2016

Front-end Developer/Customer Support Manager

- Developing Meta's official responsive website.
- Building new features for Meta website, such as integration with Lever API.
- Developing new blog using HubSpot.
- Designing and building email campaigns with Pardot and MailChimp.
- Responding to majority of customer support enquiries via email.

VIB.BG (vibsolutions.com), Sofia (Bulgaria)

September 2012 - May 2015

Project Manager

- Leading the development team, including hiring and training new employees.
- Working as a web designer for the major projects of the company.
- Liaising with clients to determine their requirements and budget, and developing suitable concepts.
- Estimating the time required to complete the work and providing quotes for clients.
- Providing customer support for website updates, hosting, domains and invoicing.

VIB Solutions (vibsolutions.com), Sofia (Bulgaria)

March 2008 - September 2012

Web Designer

- Building websites in HTML and CSS and integrating CMS solutions such as WordPress.
- Designing websites, concepts, graphics and layouts for product illustrations, promotional displays, company logos, marketing brochures and flyers.
- Attending client meetings to assist in technical discussions.
- Managing all search engine optimization and marketing activities.

EDUCATION

Sofia University, "St Kliment Ohridski", Sofia (Bulgaria)

2004 - 2008

- Bachelor of Informatics

TECHNICAL SKILLS

- HTML5, CSS3, Bootstrap, JavaScript, jQuery, SEO, Git
- WordPress, Joomla, OpenCart, Drupal
- Adobe Photoshop, Adobe Flash (ActionScript 2), Adobe Dreamweaver
- Mailchimp, Pardot, HubSpot

LANGUAGES

- Bulgarian: native
- English: C1 (CEFR scale, IELTS taken in May 2014)
- French: A1 (CEFR scale)